

## OPTIONAL SERVICE AGREEMENT Status 02.2024

between

\_\_\_\_\_  
name/first name of the patient date of birth

\_\_\_\_\_  
postcode place of patient's residence street and house number

and the **EVK Mettmann GmbH**

about the grant of the below-mentioned ticked **separately calculable optional services** according to the general contract terms and conditions stated in the DRG-fee tariff:

- medical services of all the physicians of the hospital involved in the treatment provided they are authorized to charge separately for their services, including ordered services by these physicians that are rendered by physicians and facilities managed by physicians outside the hospital.
- in cases of childbirth optional medical services for the newborn (even for services of consultant physicians and external facilities).
- accommodation in a single room according to the following service description:

Station	Comfort elements	Price per BT
4E / 3E	Category I*	199.00 €
Gynaecology and Obstetrics	Category I	169.00 €

- I wish – for a period of 4 days – that my booked single room will be reserved according to availability in case I cannot temporarily use the room (e. g. during a stay in the delivery room or in the intensive care unit). During the time of reservation/availability in which the room cannot be occupied otherwise, the hospital will charge a 25 % reduced price for the room.

If in case of an optional service conclusion for a single room accommodation in a single room is temporarily not possible, the patient will be accommodated in a double room.  
The below-mentioned service descriptions and prices are relevant for accommodation and calculation.

- accommodation in a double room according to the following service description:

Station	Comfort elements	Price per BT
4E / 3E	Category I*	99.00 €
Gynaecology and Obstetrics	Category I	89.00 €

**Category I\*** (addition to category I): air condition, partly balcony with seating, lounge, desk, TV, multimedia terminal, hotel service

**Category I:** separate WC, separate shower, special size of sanitary zone (for the needs of disabled), other sanitary equipment, additional sanitary items, comfort beds, blinds, area for visitors, wardrobes, safe, refrigerator, decoration, colour TV, DVD player, phone, fax, internet connection, radio, special room size, preferred location, organizational unit, optional care, additional care, daily change of towels and bath towels, frequent change of linen, daily newspaper/programme guide, support in formalities of registration, personal service, free service for underwear (pyjamas/nightgown and underwear).

**Category II / IV:** separate WC, separate shower, special size of sanitary zone (for the needs of disabled), other sanitary equipment, additional sanitary items, comfort beds, blinds, area for visitors, wardrobes, safe, refrigerator, decoration, colour TV, phone, fax, internet connection, optional care, additional care, daily change of towels and bath towels, frequent change of linen, daily newspaper/programme guide, support in formalities of registration, personal service, free service for underwear (pyjamas/ nightgown and underwear).

**Category III Single and double rooms which are only available if categories I and II are not available:**

colour TV, phone, blinds, additional sanitary items, optional care, additional care, daily change of towels, frequent changes of linen, internet connection, daily newspaper/programme guide, support in formalities of registration, personal service, free service for underwear (pyjamas/nightgown and underwear). For the additional services, we would calculate a price per BT of 99.00 € (single room) or 69.00 € (double room).

- Premium: accommodation and catering of an accompanying person **99.00 €** per calculation day.
- Comfort: accommodation and catering of an accompanying person **89.00 €** per calculation day.
- Obstetrics: family room: accommodation for an accompanying person **89.00 €** per calculation day.

The currently applicable sales tax is included in the prices for accommodation and catering of an accompanying person.

- Specially calculated optional services agreed on between the hospital and the patient will be provided according to personnel and material possibilities of the hospital, as far as the general hospital services will not be affected.
- In cases of childbirth the mother's claiming of optional services does not extend to the newborn. For the newborn a separate optional service agreement is necessary.
- The hospital can refuse the conclusion of an optional service agreement for patients who did not pay the costs of an earlier treatment or rather paid late despite maturity.
- The hospital can stop providing optional services at once temporarily, as far and as long it is necessary for the provision of general hospital services for other patients; incidentally the agreement can be cancelled by the patient on each day to the end of the following day; for serious reason the agreement can be cancelled by both parties without notice.
- In the departments the agreements required by the patient concerning medical services of attending physicians, consultants or external medical facilities – even if optional services have already been agreed on with the hospital – have to be made directly with the attending physician, the consultant or the external facility, not with the hospital.
- If optional services have been agreed on, the hospital can require appropriate advance payments as well as appropriate part payments.
- An optional medical services agreement extends to all privately employed and government employed physicians of the hospital involved in the treatment of the patient, as far as they are authorized to separate calculation of their services concerning full-and half-in-patient as well as pre-and post-in-patient treatment (§ 115 SGB V), including services caused by these physicians to be rendered by physicians and facilities managed by physicians outside the hospital.
- Separately calculable medical services, even if calculated by the hospital, will be rendered by the optional physician of the specialist department or by the facility managed by physicians personally or under supervision of the head physician in conformity with expert instructions of a subordinate physician of the department or the institute (§ 4(2) p. 1 GOÄ) or of the constant medical representative (§ 4(2) p. 3 GOÄ).

In case of an unpredictable absence of the optional physician of a particular specialist department I agree that their below-mentioned constant medical representative takes over their responsibilities.

Specialist department	Optional physician	Constant medical representative
Surgery	Trauma surgery Head physician Dr. A. Kaminski (except neurosurgery) Arthroscopic surgery: PD Dr. O. Ackermann General and Visceral Surgery Head physician Dr. U. Knaust Vascular surgery: Head physician Dr. G. Eickmann Neurosurgery: Dr. U. Hülsmann Spinal surgery Dr. A. Mues	Senior physician Dr. Ch. Bauer  Senior physician Dr. Ch. Bauer  Senior physician Dr. W. Barnstorf  Senior physician Dr. K. Verginis  Dr. H. Wibisono
Interior medicine	Angiology / diabetology / endocrinology Head physician Prof. Dr. C. Berg Gastroenterology Head physician Dr. A. Brauksiepe Geriatrics Head physician Dr. R. Gök-Manay Cardiology Head physician Dr. G. Haltern	Senior physician Dr. H. Bouklouâ  Senior physician S. Leontaridis  Senior physician M. Trautmann  Senior physician PD Dr. M. Lindstaedt
Gynaecology/Obstetrics	Gynaecology: Head physician R. Bolotin Obstetrics: Head physician R. Bolotin Urogynaecology: Dr. med. K. Taghavi	Senior physician S. Krüger  Senior physician S. Krüger  Head physician R. Bolotin
Anaesthesia/ Intensive care	Anaesthesia: Head physician Dr. S. Rossbach Intensive Care: Head physician Dr. O. Hofer	Senior physician Dr. A. Hölzenbein  Head physician Dr. S. Rossbach
Acute and Emergency medicine	Acute and Emergency Medicine: Head physician P. V. Schmidt	Senior physician Dr. R. Fritzeimer
Neurology	Head physician PD Dr. B. Bosche	Senior physician Dr. Ch. Seifert

**Information:**

**For the claiming of the above mentioned optional services there is no statutory health insurance coverage. In case of claiming optional services the patient as self-pay patient is obliged to payment. Please check if your private health insurance/state aid or your statutory health insurance covers this payment due to a special optional tariff according to § 53 SGB V.**

\_\_\_\_\_  
place, date

\_\_\_\_\_  
signature of hospital staff member

**I act as representative with power of representation**

\_\_\_\_\_  
signature of patient  
(for underage patients: of custodian)

\_\_\_\_\_  
signature of representative